



NOTICE OF THE ANNUAL GENERAL MEETING FOR 2019

HUNTER BUSINESS CHAMBER ACN 083 977 459

The meeting will be held at South Newcastle Rugby Leagues Club Merewether
at 12.30pm on Friday 25 October 2019

The agenda and business for the meeting will be as follows:

1. Call for Apologies
2. Confirmation of the minutes of the 2018 Annual General Meeting
3. President's report
4. Presentation of the Annual Review, Annual Financial Statements and Auditor's Report on the Financial Statements.
5. Declaration of Directors and Office Bearers for 2019/2020
6. Other Business of which due notice has been given

Members have the right to appoint a proxy who must also be a member. An official proxy form is available by either contacting Hunter Business Chamber (HBC) on 4969 9600 or downloading from the HBC website www.hunterbusinesschamber.com.au in the Events / Annual General Meeting tab. The completed form must be returned to the Company Secretary via info@hunterbusinesschamber.com.au or at the HBC postal or office address **no later than 5pm on Friday 18 October 2019.**

A copy of the 2018 AGM meeting minutes and the 2019 Annual Review and Financial Statements incorporating the Auditor's Report is available on the HBC website www.hunterbusinesschamber.com.au in the Events / Annual General Meeting tab.

Members wishing to propose an item of other business at the Annual General Meeting are required to give prior notice and are requested to do that by putting their request in writing to the Company Secretary by email to info@hunterbusinesschamber.com.au by **5pm on Friday 18 October 2019.**

On behalf of the President and Board of Directors, I look forward to welcoming you to the 2019 Annual General Meeting of the Hunter Business Chamber.

Bob Hawes
CEO
Company Secretary

3 October 2019